

**The Hampton Township Board
Regular Board Meeting
July 19 19th, 2012, 7:30 P.M.**

Attendance

Chairman	Doug Wille
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Wille, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

A motion was made Donna Otto and seconded by Bob Leifeld to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

The minutes and treasure report were signed.

A motion to approve the claim checks 4625-4630 was made by Bob Leifeld and seconded by Donna Otto. It was unanimously passed. Checks were signed.

Board members reviewed the monthly mail.

COMMISSION SYNOPSIS-PERMITS

Dennis Beissel approached the board for approval on an Ag Structure at 54x96 at 25162 Hogan Avenue Hampton, MN 55031. **Bob Leifeld made a motion, seconded by Donna Otto and unanimously passed to approve the building permit. It unanimously passed.**

Chet DeWall came to the board to express his frustration on a valuation on the shed. He presented the estimation on the project from Ripley Construction from Cannon Falls. He feels like the permit was inflated when the estimation was \$26,800 verses \$42,480 which he came up with. Chet also stated that his building went up \$1100.00 due to the error the inspector made when giving him back the details. He stated it needed to be 12x18 on the footings and when he came out to inspect, it stated to the Beissel that he didn't need the footings that wide. Doug stated that the permit cost is going by the state rate sheets and Donna stated he the board has no say. Chet stated it's a shed with 2x6 walls. He talked to Scott about it and did not get anywhere with him. He feels that his building permit was a few hundred higher than needed. He is upset about the increase cost of concrete due to the error. Doug stated to Chet that he would like him to email the inspector and that way if he has a problem that he can

approach the board with it. Chet stated that he will talk to Scott again and keep the board informed of the process. The board is disappointed in the way this permit has been handled. Doug stated to Chet that he will have to take the concrete issue up with Scott.

Road Report

Jason stated they have replaced 2 culverts on 250th and will need to replace another one west of Lewiston by Charlie Wille's property. The culvert is rusted out on the bottom. Bob stated to Jason that if it is storm related, it needs to be put on his billing like that. Bob also stated that he went to the FEMA meeting that morning and he has a packet of information that the township needs to fill out. We need a map and noted where the roads were fixed, if the road was freshly graveled, and it was washed away, we want to make sure that the gravel is replaced like it was before the last two heavy rains. Anderson Trucking are noted already on his bills. They will come to our township and the contractor will need to go with the person to show them where the roads were washed out and repaired. Jason would be the best person to go with FEMA when they want to go with and see the damage. If we take gravel out of the ditches, it would be debris removal. Any work that was done after the storm, he wanted Jason to note it on the billing. They want us to get signed up so they can start their paper work. The clerk was to copy the paper work for the contractor to review. Map of township, list what damages were, they want individual expense but can put all the road work together for it is in the same category. Contractor's bills and estimates are what they would like to see. There is also a fund where they have if there were some damages done before the storm also but need to be noted and approved. Feds will pay 75% and the other 25% will come from the state or local government. Bob stated that he has a few pictures from Goodwin Avenue. He stated that the water is washing out his driveway out. He stated that he has noticed that the gravel was washed away and then they put new gravel down. He stated that they spread new gravel over 80-100 feet of his chloride. He stated that he will pay chloride. He stated that the water comes off the field and it comes across the driveway but the board has stated they will look into it.

Rachel Contracting, Inc. was present-Brent Johnson the manager of the project. Doug reviewed the changes that were done on the rough contract from Brent. Doug stated that he was not in agreement on page 3 regarding the reimbursement for attorney fees. Doug stated that Rachel Contracting wanted to change it to state we start at zero dollars after the contract is signed. Doug stated Rachel Contracting requested the permission to remove soils off Dave Finnegan's land and feels that they need to pay for the drafting of the contract and the special meeting we had due to this issue. Brent stated that he was okay with that but just didn't want to go back 2 months ago. Doug stated that it will not amount to much but feels that they need to pay for it. Brent did not want to pay for any special cost that was accumulated before the contract was signed. Doug stated that there was a special meeting and the contract was drafted by our attorney. Bob asked on page 4, he was questioning the timeline and was wondering where it was at. Brent stated that they need to work on Saturdays, and the time frame is around 3 months and the road should be open on November 2nd. The timeline is from August 30th to November 2nd and there will be some Saturdays but not every Saturday. He was thinking 6 Saturdays out of 12. Donna mentioned that we would like to inform the neighbors and not to

upset them. Doug asked if his intent was to go on the little stretch of Lewiston onto HWY 56. Brent stated that the only township road they are requesting is to use Lewiston but has a request in to see if he can come right off Hwy 56 and will not be using the road at all. Brent stated it would be midmonth until they will know if they have permission to go right onto HWY 56. Donna was concerned about 222nd and contractors use that for a short cut. Brent stated that they are not intending on using 222nd. Brent stated that if they go directly off Hwy 56, they will not be using any township road and will build their own frontage road by the Hampton Pump. He wants to shorten his trucking distance. Doug stated that Item 4 on page 3 will be removed of the rough draft. Brent state on page 4 wanted a timeline to fix any damages to fix and wanted a 72 hour limit to do so. The board was in agreement with that. Donna stated that she wanted to make sure that 222nd was included in the contract. Doug stated it was all inclusive of all the roads and not roads specific so there was no need to add any verbiage regarding 222nd. **Donna made a motion to accept the contract between the Hampton Township and Rachel Contracting, with the correction made, seconded by Bob Leifeld. It unanimously passed.**

NEW BUSINESS

Election Judges/Election Coordinator along with wages and mileage reimbursement was discussed. Donna stated that Eunice was charging for \$20.00 for set up. Donna called 3 election judges on the list and asked if it would make a difference if they were paid any more. They stated they would not care if they were paid anymore. They get paid mileage for the meetings they were attended. Donna stated that she goes to the meetings, finds the election judges, picks up and takes back the supplies. She thought they were being paid fairly. Bob asked if there is any charges to do attend the training meeting. Bob stated that his wife stated that the first training is longer but then the other meetings are as long. Leo was not sure what others get paid for this. Donna stated its normally the clerk and its built into her salary and she was unaware of clerical hourly rates. Bob and Doug were unsure of the going rate. Doug stated that if the election judges haven't had a raise since 2004, he didn't feel it was that much. Bob stated that Eunice was paid \$20.00 for setup and closing, he then was \$15.00 per hour. Doug stated that the mileage for the election was is law from the Minnesota State Statute. Donna stated that they should have been turning in there mileage reimbursement. Connie gets around \$15 per hour. Donna stated that she will take a survey with the local township and will report back to the board. Doug stated that will have to include the mileage for the statue and if we make a pay raise to the coordinator and the election judges, what would be the yearly increase? Its more based on hours spent. Donna stated that if we were light on the salary, we will have to catch up. Bob would like to keep the separate thing of paying her \$20.00 an hour for set up and take down and \$15.00 on other hours spent. **Doug Wille made a motion to request a resolution to be written up to state that the mileage will be reimbursed to the election judges for their mileage going to training for the elections, seconded by Bob Leifeld and unanimously passed.**

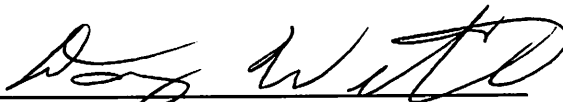
Three resolutions were prepared from the last months meetings to charge \$.50 per page for a copy, change the March meeting date to the third Tuesday of the month and to appoint the

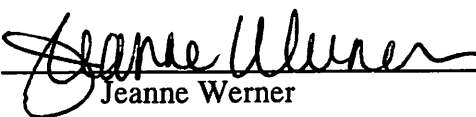
Election Judges for the 2012 Primary. **Doug made a motion to except the election judges on the resolution 2012-7-19 (listed), seconded by Bob Leifeld. It was unanimously passed.**

The clerk mentioned that the 1000 feet of chloride was not paid for by Leon Endres. Donna had mentioned to them that they could hold off paying for the chloride until after we had heard from Rachel Contracting to see they will be using that road. The board requested to the clerk to bill Leon Endres for 1000 feet of chloride.

Donna Otto made a motion to adjourn the meeting, seconded by Bob Leifeld and unanimously passed. The meeting was adjourned at 8:41 P.M.

Date Signed: 8-21-2012

Chairman: 
Doug Wille

Clerk: 
Jeanne Werner

HAMPTON TOWNSHIP TREASURER'S REPORT

August 21, 2012 (July's Business)

BEGINNING BALANCE: **\$108,453.12**

INCOME:

Dust Control Payments	\$ 7554.31
Faulk – Permit	252.81
Dakota County – Taxes Collected	145,413.62
Account Interest	<u>13.13</u>

TOTAL INCOME: **\$153,233.87**

EXPENSES:

Otte Excavating – June Grading	\$10,395.00
PERA – Fees	10.00
Citizens Bank MN – Aug. Rent	495.00
Quality Propane – Dust Control	14,805.00
Anderson Rock – Gravel	18,076.02
CNS Solutions – June Website	75.00
Century Link – Phone	86.89
PERA – 2 nd Qtr. Payroll	800.92
MN Revenue – 2 nd Qtr. Withholding	115.09
IRS – 2 nd Qtr. Withholding	1176.06
Account Service Charge	<u>14.87</u>

TOTAL EXPENSES: **\$46,049.85**

CHECKBOOK BALANCE: **\$215,637.14**

BANK BALANCE PER STATEMENT 7/31/2012 **\$215,637.14**



Doug Wille, Chair

8-21-12

August 21, 2012



Leo Nicolai, Treasurer

8-21-12

August 21, 2012